



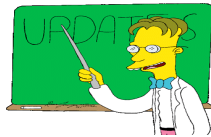
MAPSA BOARD MEETING MINUTES OCTOBER 20, 2011



MEMBERS PRESENT: Tara, Amy, Aaron, Jill, Kelly, & Diana

MEMBERS ABSENT: Tim, Ronalea, Gary

NOTES BY: Tara Rother, MAPSA Secretary



COUNTY/MEMBER UPDATES:

Jill's last meeting for MAPSA was the October meeting. She will be moving on to a new position at Brown County, but has referred her replacement Lynette Wellman to the Board. Many thanks to Jill for her years of dedication to MAPSA. We will miss her practical opinions and knowledge of Pretrial services. Good Luck Jill!

We are thrilled to have 4 new members joining MAPSA in the next couple months. Rian Psick is coming from Duluth replacing Char. Vicki is coming from Sherburne County, Jeremy Gallagher is coming from Stearns County, and Lynette Wellmann is coming from Brown County. It will be great to have the Board positions filled to add new perspectives on our decision making. We will welcome the new Board members in December.



FINANCIAL REPORT:

Treasurer Levi provided the October Financial Report. We have a **\$5294.81** balance. We are still waiting for the Feds to pay the \$60 registration and the \$500 NAPSA grant money has not yet been sent to us. Diana is checking into this with NAPSA.

The account balance after the collection of the two amounts due will be **\$5854.81**.

The Brown County bill for 2010 copies that was in question was paid by Levi. There were some issues with Jill's conference fee check that was not cashed/credited and that is being resolved.



MEMBERSHIP COMMITTEE AND OUTREACH:

Things are looking great with 4 new members joining MAPSA. Once we have everyone, we can determine what other positions need to be filled. New elections will be in April 2012. Kelly will bring the camera for photo and Board updates at the December meeting or when we are ready to post the information. The MAPSA website is being updated regularly by Kelly.

CONFERENCE PLANNING COMMITTEE:

Mystic Lake sent the contract for the 2012 conference and it was determined if we signed the contract, we would be on the hook for \$750 if we cancelled. We have been apprehensive about the cost of this conference, but it was also apparent we were coming down to having only 4 board meetings left and we had not committed to the plan, nor had we decided on a format or speakers yet. Anxiety from last year was a factor and it was brought up that since we were even having trouble setting up a meeting time for all to attend, it was difficult to plan and execute a brand new conference in the few short months.

It was agreed the conference should be a very good quality one and well-planned, since membership could wane further if it did not work out.

We were not sure what Tim's position was, considering his recent lay off from Operation De Novo, and we were unable to consult him the day of the meeting. With 4 new members coming on board, the loss of Jill, and three of us having recent new positions at work, it became evident it would be difficult to pull off the 2012 conference effectively right now.

Aaron commented we have spent most meetings doing just the conference planning and have not been able to focus on MAPSA business, what is new in the state, and Pretrial issues. We all agreed we are missing a chance to slow down and think about relevant issues and membership. A proposal was made to put off having the 2012 conference due to time constraints and the need to regain membership and focus on Board issues in the next year. We all agreed this will make for a great conference in 2013 once we are settled. As Vice President, Diana took a vote and all members present were in agreement. The Mystic Lake representative will be contacted to postpone our date until 2013 and to determine if the same costs can be locked in for us.

Discussion about the Conference for future reference:

1. Rooms \$77 at Mystic – the contract said something about a block of rooms and owing if they were not reserved – need to resolve this
2. Mike Gephart (Hennepin) needs to be emailed about our new format and the cost issues – will this limit Hennepin attendance? There were 48 attendees from Hennepin last year. How will this affect us?
3. We discussed unpaid speakers – will they be comfortable in large group setting too? We want to limit paid speakers maybe to one?
4. We are still interested in half day trainings throughout the year.
5. Meal tickets were the best idea for attendees to keep track of the buffet.
6. We need to email Directors and alert counties about the conference and make sure to point out it is not just for Pretrial people – maybe use flyers and postcards for “Save the Date.”

BOARD DISCUSSION:

We could not reach Tim during the Board meeting, but all hoped his job situation will lead to positive things for him.

We all agreed on needing more structure and official procedure for the Board meetings – including a clear, detailed agenda sent ahead of time to members, the By-Laws available to consult and abide by, and business being very organized. We are looking for energy, enthusiasm, and commitment from all members.

As Secretary, I volunteered to create an Agenda prior to meetings, ask for items, and have it sent out ahead of time to the Board, along with reminders for the upcoming meetings if that works better within my duties. We all agreed we would like to get back to “knowing our direction” and making the MAPSA Board member duties clear and organized.

We moved the meeting time to the 2nd Wednesdays of the month due to some schedule issues – after consulting Levi, it was determined the 12-2pm time will work best.



NEWSLETTER:

SEND AMY NEWS STORIES FOR UPCOMING ISSUES!!!

The newsletters are posted on the MAPSA website.

The Pretrial Directory is making some progress, but it was found to be very outdated, and new jobs limit time to work on the document very much at this time. Amy is going to send emails out to the other counties for updates. Kelly may help Amy with this since she has emails saved in the membership contact list.



**NEXT MEETING
NOTE THE NEW TIME AND DATE!!**

**WEDNESDAY, NOVEMBER 9, 2011
12PM-2PM
LARGE CONFERENCE ROOM
SEWARD OFFICE BUILDING - HENNEPIN
COUNTY**

